

EdNet Career Institute -- Enrollment Agreement

7301 Topanga Canyon Blvd #350 Canoga Park, CA 91303 Tel: (818) 702-8050 Fax: (818) 337-1962

Student Name: _____ S.S.# _____ Date of Birth _____

Street Address _____ City _____ State _____ ZIP _____ Phone _____

Program: _____ Email: _____

Start Date _____ Est. Completion Date _____ Total Hrs _____ Total Wks _____ Hrs per wk _____

PRIOR TO SIGNING THIS ENROLLMENT AGREEMENT, YOU MUST BE GIVEN A CATALOG OR BROCHURE AND A SCHOOL PERFORMANCE FACT SHEET, WHICH YOU ARE ENCOURAGED TO REVIEW PRIOR TO SIGNING THIS AGREEMENT. THESE DOCUMENTS CONTAIN IMPORTANT POLICIES AND PERFORMANCE DATA FOR THIS INSTITUTION. THIS INSTITUTION IS REQUIRED TO HAVE YOU SIGN AND DATE THE INFORMATION INCLUDED IN THE SCHOOL PERFORMANCE FACT SHEET RELATING TO COMPLETION RATE, PLACEMENT RATES, LICENSE EXAMINATION PASSAGE RATES, SALARIES OR WAGES, PRIOR TO SIGNING THIS AGREEMENT.

I CERTIFY THAT I HAVE RECEIVED THE CATALOG, SCHOOL PERFORMANCE FACT SHEET, AND INFORMATION REGARDING COMPLETION RATES, PLACEMENT RATES, LICENSE EXAMINATION RATES, AND SALARY OR WAGE INFORMATION INCLUDED IN THE SCHOOL PERFORMANCE FACT SHEET, AND HAVE SIGNED, INITIALED AND DATED THE INFORMATION PROVIDED IN THE SCHOOL PERFORMANCE FACT SHEET.

INITIAL: _____

TOTAL FEES, CHARGES AND EXPENSES

Registration \$ 75.00 EdNet may retain up to \$75.00 if the Agreement is not canceled before the seventh day after the first class attended.

Student Tuition Recovery Fund (STRF) \$ _____ California law requires that, upon enrollment, a fee be assessed in relation to the cost of tuition. This fee is \$.50 per \$1,000 of tuition. This fee is nonrefundable and supports the STRF established to reimburse a financial loss as a result of school closure. See STRF policy #9 on page 3 of this form.

Tuition \$ _____ Refer to Refund Policy on page 2 in the event of student withdrawal.

Books/Materials \$ _____

TOTAL BALANCE DUE \$ _____

EXPECTED FUNDING SOURCE FOR THE TOTAL TUITION

I UNDERSTAND THAT THIS IS A LEGALLY BINDING CONTRACT. MY SIGNATURE BELOW CERTIFIES THAT I HAVE READ, UNDERSTOOD, AND AGREED TO MY RIGHTS AND RESPONSIBILITIES, AND THAT THE INSTITUTION'S CANCELLATION AND REFUND POLICIES HAVE BEEN CLEARLY EXPLAINED TO ME.

Signature of Student

Date

Signature of School Official

Date

THIS AGREEMENT IS LEGAL AND BINDING ONCE SIGNED BY THE STUDENT AND THE SCHOOL OFFICIAL. ANY COMPLAINTS, QUESTIONS, OR PROBLEMS A STUDENT MAY HAVE REGARDING THIS ENROLLMENT AGREEMENT THAT HAVE NOT BEEN SATISFACTORILY ANSWERED BY THE INSTITUTION MAY BE DIRECTED TO THE BUREAU FOR PRIVATE POSTSECONDARY EDUCATION AT 2535 CAPITOL OAKS DRIVE, SUITE 400, SACRAMENTO, CA 95833, www.bppe.ca.gov, TOLL-FREE (888) 370-7589 OR BY FAX (916) 263-1897).

A STUDENT OR ANY MEMBER OF THE PUBLIC MAY FILE A COMPLAINT ABOUT THIS INSTITUTION WITH THE BUREAU FOR PRIVATE POSTSECONDARY EDUCATION BY CALLING TOLL-FREE (888) 370-7589 OR BY COMPLETING A COMPLAINT FORM WHICH CAN BE OBTAINED ON THE BUREAU'S WEB SITE www.bppe.ca.gov.

STUDENT'S RIGHT TO CANCEL

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give a written notice of cancellation to EdNet's official at the address shown on the top of the front page of this Agreement. You can do this by mail, hand delivery or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed. The notice need not take any particular form and is effective if it shows that you no longer wish to be bound by this Agreement.

If EdNet has given you any equipment, including books and/or other materials, you shall return them to EdNet within 30 days following the date of your notice of cancellation. If you fail to do this within the 30-day period, EdNet may deduct its documented cost for the equipment from any refund that may be due to you. If you cancel this Agreement, EdNet will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 30 days after your notice of cancellation was received.

WITHDRAWAL FROM PROGRAM

Right to a refund as a result of the student's withdrawal or school termination: The student has the right to stop school at any time and receive a refund for the part of the program not taken. (The refund is computed as a prorated refund in accordance with CEC Section 994318 and 94318.5.) The withdrawal date shall be the last day of attendance. The school's termination of the student or the student's failure to attend classes does not change or mitigate the school's obligation to make a prorated refund to the student.

Explanation and example of how the amount of the refund will be determined: Refunds are to be computed on a prorated basis and refunded within 30 days following the student's withdrawal. The date of withdrawal shall be the last day of attendance. The student is entitled to a refund based upon the proportion of the program not completed, excluding unreturned equipment and a maximum registration fee of \$75.00 (CEC Sec 94318). Computation of refunds on equipment are subject to the requirements of CEC Section 94317(f) 94318.5(b)(c).

Example: If a student pays a \$6548.00 for tuition (\$6000.00 for tuition fee + \$75.00 registration fee + \$458.00 for books + \$15.00 for certificate fee) in advance for a 600 hour course and withdraws after 200 hours using \$185.00 worth of books, the tuition refund would be \$4192.00 that is:

\$ 6075.00	amount paid for tuition & registration fee
- \$ 75.00	registration fee (non-refundable)
x $\frac{600-200}{600}$	clock hours of instruction paid for but not use total program hours for which tuition was paid
= \$ 4000.00	Refund of tuition
+ \$ 458.00	amount paid for books
- \$ 185.00	books used
= \$ 4273.00	Actual amount of refund

If any portion of your tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or to the agency that guaranteed the loan. Any remaining amount of refund will first be used to repay any student financial aid programs from which you may have received benefits, in proportion to the amount of the benefits received. Any remaining amount will be paid to you.

This Agreement is not operative until the student makes an initial visit to the school and received a thorough tour or attends the first class or session of instruction.

Date of Visit/Tour _____ Student's Signature _____

By signing for the School, the official certifies that EdNet has met the disclosure requirement of Education Code 94312 of the Private Postsecondary and Vocational Reform Act of 1989.

General Terms:

1. All textbooks and training materials for the course selected will be supplied by EdNet to the student. Lost, mutilated, or stolen items will be replaced at the expense of the student.
2. Completion certificates will be issued after the completion of the entire program and all tuition fees are paid in full.
3. EdNet reserves the right to postpone training in the event of acts of God, labor disputes, equipment failure, etc. Students will be duly notified.
4. All course schedules are subject to change in starting and completing date. Students will be duly notified.
5. EdNet reserves the right to withdraw a scheduled course if the registration is insufficient to make up a class. All monies paid will be refunded within ten (10) days.
6. EdNet reserves the right to change or modify, with notification, the program content, equipment, staff, or materials and organization as it deems necessary, with approval of EdNet's licensing agent. Such changes may be required to keep pace with technological advances and to improve teaching methods or procedures. In no event will any changes diminish the competency or content of any program or result in tuition changes.
7. Classrooms instruction will be tested. The student must achieve a passing grade average (as stated in the catalog) to receive a completion certificate. Students are permitted to retest for any grade below passing.
8. EdNet reserves the right to reject any applicant for admission not meeting the requirements for the course selected. The student's enrollment may be terminated at the election of the President, if the student does not conform to the rules and regulations of EdNet, as outlined in the Suspension/Dismissal Policy.
9. Student Tuition Recovery Fund (STRF) fee (non-refundable): Students must pay the state-imposed assessment for the STRF if all of the following applies to you:
 1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:
 1. You are not a California resident, or are not enrolled in a residency program, or
 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."For more information contact: Bureau for Private Postsecondary Education 2535 Capitol Oaks Drive #400 Sacramento, California 95798 (916) 263-1897.
10. The student hereby releases, holds harmless and indemnifies EdNet and its agents, from and against all liabilities, and other expenses which may be imposed upon, incurred by or asserted against it or them by any reason of bodily injury, or property damage, which the student may suffer from any cause while a student of EdNet.
11. The invalidity or enforceability of any particular provision of this Agreement shall be construed in all respects as if such invalid or unenforceable provision was omitted.
12. This Agreement constitutes the complete contract between EdNet and the student, and no verbal statements or promises made before the execution of this Agreement will be recognized.
13. Placement assistance is provided by EdNet. However, it is understood that EdNet cannot promise or guarantee employment upon completion of the course.
14. Any dispute arising from enrollment at EdNet Career Institute no matter how described, pleaded or styled shall be resolved by binding arbitration under the Federal Arbitration Act conducted by the American Arbitration Association at Canoga Park, California under its Commercial Rules. The award rendered by the arbitrator may be entered in any court having jurisdiction.
15. Transferability of Credits Earned: The transferability of credits you earn at EdNet is at the discretion of the institution to which you may apply. Acceptance of the certification or diploma earned here is also at the complete discretion of the institution to which you seek to transfer. If the certificate or diploma that you earn here is/are not accepted at the institution to which you apply, you may be required to repeat some or all of your coursework at that institution. For this reason you should be certain that your attendance at EdNet will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending EdNet to determine if your certificate or diploma will transfer.